

# Booking Form



Organisation Name .....  
 Address .....  
 Contact Person .....  
 Telephone No. .... Mobile No. ....  
 E.mail address .....  
 Dates Required .....  
 Day of Arrival ..... Time ..... Meals : Breakfast / Lunch / Dinner  
 Day of Departure ..... Time ..... Meals: Breakfast / Lunch / Dinner  
 Group Size ..... Age ..... Female ..... Male .....  
 Supervisor Number ..... Female ..... Male .....  
 Transport Required ..... Pick Up Point .....  
 Dietary Requirements .....  
 Disability / Previous injury .....

The above is in the interest of safety and does not stop persons participating in activity.

Undertaking : If this application is accepted, my group will abide by the regulations and directives of Mayo Sligo Leitrim Education and Training Board.

Signed: \_\_\_\_\_ Position \_\_\_\_\_

I enclose a deposit, being 20% of the total course cost and I will forward the balance four weeks prior to commencement of course. All cheques made payable to Mayo, Sligo, Leitrim E.T.B.

Deposits will not be refunded for cancellations received within four weeks of proposed course. Booking not accepted until deposit and completed booking forms are received.

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FOR OFFICE USE ONLY

Deposit Recd.....	Date Recd.....	Receipt No. ....
Balance Recd.....	Date Recd.....	Receipt No.....

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